

Anti Bribery and Corruption Policy

Our approach

Accountancy Bridge has a legal, moral and social responsibility to identify and deter anyone who wants to use our company to commit any sort of financial crime.

We take a zero-tolerance approach toward bribery and corruption. Under our Anti-Bribery and Corruption policy, we do not allow the offering or receiving of any sort of bribe or corrupt payment. This applies to employees, agents, intermediaries, consultants, distributors, sub-contractors and suppliers working for us.

Our employees must not:

- Offer, give, receive or accept bribes.
- Use facilitation payments (usually small cash payments to secure or speed up a routine or necessary action, or service level).
- Make political contributions to gain an advantage in business.
- Make charitable donations or sponsorship payments in order to influence a third party decision or bring about illicit activity in Accountancy Bridge's favour.
- Offer, give, receive or accept gifts or hospitality to reward, bring about or encourage preferential treatment, inappropriate behaviour or dishonest conduct.

Our employees must:

- Tell us about any conflicts of interest.
- Have prior Director approval before offering, giving, receiving or accepting any gifts or hospitality.

Accountancy Bridge must carry out:

- An annual risk assessment and mitigate any identified risks.
- Appropriate checks on any third parties we deal with and refuse to engage or do business with anyone who does not operate in line with our high standards.

Our policies give clear guidance on how and when to declare gifts, and how to carry out and manage due diligence on an ongoing basis. They also offer guidance on sponsorship, charitable and political donations, including how to make sure they are approved, transparent and in line with the UK Bribery Act 2010 (UK Bribery Act).

Reporting concerns

We encourage employees worried about any sort of potential bribery or corruption to report this internally. This gives employees a secure and confidential way to tell us about bribery or anything which they feel is suspicious or not in line with the UK Bribery Act. We do not tolerate victimisation or harassment of employees for reporting any concerns or suspicions.

If one of our employees fails to comply with our Anti-Bribery and Corruption policy, we may take disciplinary action.

Third party relationships

When we engage in business relationships with third parties, we make sure they have the necessary skills and experience to provide the services which we pay them for or rely upon. All our business partners are believed to be reputable and reliable with a good track record, and they must charge a fair market price for their services.

We expect all our potential and existing business partners to have the same ethical standards as Accountancy Bridge. They must also comply with the UK Bribery Act and be able to meet any of our requests for information, quickly and efficiently.

Who does this notice apply to?

- Accountancy Bridge Ltd

What is anti-bribery and corruption?

Anti-bribery and corruption (AB&C) is how we describe measures to prevent Accountancy Bridge or one of its employees breaching obligations under the UK Bribery Act.

There are four key offences under the Act:

Bribing another person, being bribed, bribing a foreign official & failing to prevent bribery.

Laws and regulations

We are committed to maintaining an anti-bribery framework in line with the UK Bribery Act 2010.

Edited – 30th July 2021